

**POSITION DESCRIPTION  
NEIGHBORWORKS GREAT FALLS  
CONSTRUCTION PROJECT SUPERVISOR**

NeighborWorks Great Falls is seeking a full time **CONSTRUCTION PROJECT SUPERVISOR**. Responsibilities include, but are not limited to, overseeing and directing construction projects from conception to completion, ensuring construction is on time and within budget, managing multiple construction projects simultaneously, reviewing and authorizing general contractor's pay requests and completing final inspections and punch lists for all construction projects. Requires AA in construction technology or related subjects and/or seven years experience in the construction management field. Salary is dependent upon experience. Complete job description is posted on our website at [nwgf.org](http://nwgf.org). Position closes 4 p.m., Wednesday, July 3rd. Applicant must send completed application (found on our website at [nwgf.org](http://nwgf.org)), cover letter and resumé to 509 1<sup>st</sup> Ave. S., 59401. Questions? Call 761-5861 and ask for Keith or Karen.